



MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

REGULATION OF THE MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

NUMBER 20/M-DAG/PER/3/2017

CONCERNING

BUSINESS DOER REGISTRATION

FOR BASIC COMMODITY DISTRIBUTION

BY THE GRACE OF THE ALMIGHTY GOD

THE MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA,

- Considering : a. that to optimize control and distribution of basic commodity and to conduct provisions of Article 12 paragraph (2) of Presidential Regulation of the Republic of Indonesia Number 71 of 2015 concerning Stipulation and Storage for Basic Commodity and Important Goods, it is necessary to regulate provisions concerning business doer registration for basic commodity distribution;
- b. that based on consideration as intended in letter a, it is necessary to stipulate Regulation of the Minister of Trade concerning Business Doer Registration for Basic Commodity Distribution;

- In view of :
1. Law Number 39 of 2008 concerning State Ministry (State Gazette of the Republic of Indonesia of 2008 Number 166, Supplementary State Gazette of the Republic of Indonesia Number 4916);
 2. Law Number 18 of 2012 concerning Food (State Gazette of the Republic of Indonesia of 2012 Number 227, Supplementary State Gazette of the Republic of Indonesia Number 5360);



3. Law Number 7 of 2014 concerning Trade (State Gazette of the Republic of Indonesia of 2014 Number 45, Supplementary State Gazette of the Republic of Indonesia Number 5512);
4. Presidential Regulation Number 7 of 2015 concerning Organization of State Ministry (State Gazette of the Republic of Indonesia of 2015 Number 8);
5. Presidential Regulation Number 48 of 2015 concerning Trade Ministry (State Gazette of the Republic of Indonesia of 2015 Number 90);
6. Presidential Regulation Number 71 of 2015 concerning Stipulation and Storage of Basic Commodity and Important Goods (State Gazette of the Republic of Indonesia of 2015 Number 138);
7. Regulation of the Minister of Trade Number 08/M-DAG/PER/2/2016 concerning Organization and Management of Trade Ministry (State Gazette of the Republic of Indonesia of 2016 Number 202);
8. Regulation of the Minister of Trade Number 85/M-DAG/PER/12/2016 concerning Trade Integrated Services (State Gazette of the Republic of Indonesia of 2016 Number 2007);

HAS DECIDED:

To stipulate : REGULATION OF THE MINISTER OF TRADE CONCERNING BUSINESS DOER REGISTRATION FOR BASIC COMMODITY DISTRIBUTION.

Article 1

In this Regulation of the Minister referred as:

1. Basic Commodity shall be goods related to public's needs with high scale of daily need fulfillment and becomes supporting factors for public's welfare.
2. Business Doer shall be each individual of Indonesian Citizen or business doer in corporate or non corporate established and situated in Indonesian legal territory conducting business activity in the field of trade.
3. Business Doer of Basic Commodity Distribution shall be Business Doer running domestic distribution activity for Basic Commodity.



4. Basic Commodity Distributor shall be Business Doer of Basic Commodity Distribution acting on behalf of itself and upon appointment or not upon appointment from producer or supplier or importer based on agreement to conduct distribution activity of Basic Commodity.
5. Sub Distributor of Basic Commodity shall be Business Doer of Basic Commodity Distribution acting upon appointment or not upon appointment from Distributor based on agreement to conduct distribution activity for Basic Commodity.
6. Basic Commodity Agent shall be Business Doer of Basic Commodity Distribution acting as intermediary or not as intermediary, for and on behalf of the party appointed it based on agreement or on behalf of its own name, to conduct distribution activity for basic Commodity.
7. Business Doer Registration Certificate for Basic Commodity Distribution hereinafter abbreviated as TDPUD Bapok shall be proof given to the registered Business Doer in accordance with provisions of this Regulation of Minister.
8. Director General of Domestic Trade hereinafter referred to Director General shall be Director General having its duty and responsibility in the field of Domestic Trade.
9. Minister shall be the minister administering governmental affairs in the field of Trade.

Article 2

- (1) Each Business Doer of Basic Commodity Distribution distributing Basic Commodity shall be obliged to possess TDPUD Bapok.
- (2) Obligation to possess TDPUD Bapok is applicable for:
 - a. Basic Commodity Distributor;
 - b. Sub Distributor for Basic Commodity; and
 - c. Agent for Basic Commodity.
- (3) Type of Basic Commodity as intended in paragraph (1) is attached in Appendix I which is inseparable part of this Regulation of Minister.

Article 3

- (1) Issuance authority for TDPUD Bapok is in the Minister.



- (2) Minister delegates issuance authority for TDPUD Bapok to Director General.
- (3) Director General delegates issuance authority for TDPUD Bapok to Director of Basic Commodity and Important Goods.

Article 4

- (1) To obtain TDPUD Bapok as intended in Article 2 paragraph (1), Business Doer of Basic Commodity Distribution shall have to propose online request to Director of Basic Commodity and Important Goods through Integrated Licensing Information System (SIPT).
- (2) Request as intended in paragraph (1) can only be proposed by Business Doer of Basic Commodity Distribution having SIPT access right.
- (3) To obtain SIPT access right as intended in paragraph (2), Business Doer of Basic Commodity Distribution shall have to:
 - a. conduct registration through SIPT by filling the available form completely and correctly; and
 - b. upload SIPT registration documents:
 - 1) Company Registration Certificate (TDP);
 - 2) Taxpayer Registration Number (NPWP); and
 - 3) ID Card or passport of the company in charge,in formats of Portable Document Format (PDF), Joint Photographic Experts Group (JEPG), or color Portable Network Graphics (PNG) conforms to the origin.
- (4) Issuing of SIPT access right in the forms of username and password shall be delivered through electronic mail (email) to Business Doer of Basic Commodity Distribution at the latest 2 (two) working days as from the documents as intended in paragraph (3) are received completely and correctly.
- (5) In the event that request to obtain SIPT access right is not conducted by the company in charge, Business Doer of Basic Commodity Distribution shall have to upload power of attorney from the company in charge and power of attorney receiver's ID Card or passport.
- (6) Business Doer of Basic Commodity Distribution obtaining SIPT access right proposes issuance request for TDPUD Bapok through request application in SIPT.



- (7) In proposing request as intended in paragraph (6), Business Doer of Basic Commodity Distribution shall have to insert data and upload supporting documents consisting of:
- Trade Business License (SIUP) issued by the authorized instance; and
 - information of type of the traded Basic Commodity
- (8) In the event of SIPT does not function because of force majeure, the issuance request for TDPUD Bapok is conducted manually through Trade Integrated Services Unit I with its address the Trade Ministry's Main Building, Jalan M.I. Ridwan Rais Number 5 Central Jakarta 10110.

Article 5

- Director of Basic Commodity and Important Goods issues TDPUD Bapok through SIPT maximum 3 (three) working days as from the request as intended in Article 4 paragraph (6) is received completely and correctly.
- Issuance of TDPUD Bapok as intended in paragraph (1) shall be conducted using digital signature which does not require any stamp or signature (paperless) and attach quick response (QR) code.
- In the event of request as intended in Article 4 paragraph (6) is considered incorrect and incomplete, Director of Basic Commodity and Important Goods can refuse issuance of TDPUD Bapok through SIPT at the latest 3 (three) working days as from the date of the request is received.
- Format of TDPUD Bapok is attached in Appendix II which is inseparable part of this Regulation of Minister.

Article 6

Each process of request and issuance of TDPUD Bapok is not levied any administration cost.

Article 7

TDPUD Bapok comes into effect as long as Business Doer of Basic Commodity Distribution runs its business activity.



Article 8

- (1) TDPUD Bapok as intended in Article 7 shall be obliged to be renewed every 5 (five) years through SIPT.
- (2) In proposing renewal request as intended in paragraph (1), Business Doer of Basic Commodity Distribution must upload the previous TDPUD Bapok.
- (3) Director of Basic Commodity and Important Goods shall issue TDPUD Bapok renewal through SIPT maximum 3 (three) working days as from renewal request as intended in paragraph (2) is received completely and correctly.
- (4) Should within 3 (three) working days the TDPUD Bapok renewal as intended in paragraph (3) is not issued, the old TDPUD Bapok is considered to remain in effect and renewed.

Article 9

In the event of changing towards data attached in TDPUD Bapok, Business Doer of Basic Commodity Distribution shall be obliged to report such data changing and propose request for TDPUD Bapok changing to Director of Basic Commodity and Important Goods through SIPT.

Article 10

- (1) Each registered Business Doer of Basic Commodity Distribution shall be obliged to deliver report of Basic Commodity distribution to Director of Basic Commodity and Important Goods in accordance with format attached in Appendix III which is inseparable part of this Regulation of Minister.
- (2) Report delivery as intended in paragraph (1) shall be delivered monthly at the latest on 15 (fifteen) of the upcoming month through SIPT.

Article 11

- (1) In certain condition, each Business Doer of Basic Commodity Distribution is obliged to give data and information concerning procurement and distribution of Basic Commodity if it is requested by Director General.



- (2) Certain condition as intended in paragraph (1) is condition where supply disturbance happens and/or price condition of certain Basic Commodity is above or below the reference prices.

Article 12

- (1) Business Doer of Basic Commodity Distribution violating provisions of Article 2 paragraph (1) shall be imposed administrative sanction in the form of recommendation for business license revocation to the issuing officer.
- (2) Sanction as intended in paragraph (1) is conducted after being given written warning maximum 7 (seven) working days by Director of Basic Commodity and Important Goods.

Article 13

- (1) Business Doer of Basic Commodity Distribution violating provisions of Article 8 paragraph (1), Article 9, and Article 10 shall be imposed administrative sanction in the form of TDPUD Bapok freezing maximum 30 (thirty) working days by Director of Basic Commodity and Important Goods.
- (2) Sanction as intended in paragraph (1) is conducted after being given written warning maximum 5 (five) working days by Director of Basic Commodity and Important Goods.
- (3) Should within 30 (thirty) days after being imposed freezing sanction as intended in paragraph (1), Business Doer of Basic Commodity Distribution remains not to fulfill provisions of Article 8 paragraph (1), Article 9, and Article 10, Business Doer of Basic Commodity Distribution shall be imposed administrative sanction in the form of TDPUD Bapok revocation by Director of Basic Commodity and Important Goods.

Article 14

- (1) Director of Basic Commodity and Important Goods can assign the appointed officer to conduct verification in order to find out the truth of the document as intended in Article 4 paragraph (3) and paragraph (7) towards Business Doer obtaining TDPUD Bapok.



- (2) Should based on verification result found the incorrect documents as intended in Article 4 paragraph (3) and paragraph (7), Business Doer of Basic Commodity Distribution shall be imposed administrative sanction in the form of TDPUD Bapok revocation by Director of Basic Commodity and Important Goods.

Article 15

This Regulation of Minister comes into effect as from its stipulation date.

For public cognizance, ordering the promulgation of this Ministerial Regulation in the Official Gazette of the Republic of Indonesia.

Stipulated in Jakarta
on 30 March 2017

THE MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA,

sgd.

ENGGARTIASTO LUKITA

Stipulated in Jakarta
on 3 April 2017

DIRECTOR GENERAL
LAWS AND REGULATIONS
THE MINISTRY OF LAW AND HUMAN RIGHTS
THE REPUBLIC OF INDONESIA,

sgd.

WIDODO EKATJAHJANA



STATE GAZETTE OF THE REPUBLIC OF INDONESIA OF 2017 NUMBER 517

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Secretariat General

The Ministry of Trade

Head of Legal Bureau,

M. SYIST



APPENDIX I

REGULATION OF THE MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

NUMBER 20/M-DAG/PER/3/2017

CONCERNING

BUSINESS DOER REGISTRATION FOR BASIC COMMODITY DISTRIBUTION.

LIST OF BASIC COMMODITY

No.	Group of Goods	Type
1.	Agricultural Basic Commodity	1. rice; 2. soybean for tofu and soybean cake materials; 3. chilly; 4. shallot.
2.	Industrial Basic Commodity	1. sugar; 2. cooking oil; 3. flour.
3.	Livestock and fishery Basic Commodity	1. beef; 2. purebred chicken; 3. purebred chicken egg.

THE MINISTER OF TRADE OF RI,

sgd.

ENGGARTIASTO LUKITA

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Secretariat General

The Ministry of Trade

Head of Legal Bureau,

M. SYIST



APPENDIX II

REGULATION OF THE MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

NUMBER 20/M-DAG/PER/3/2017

CONCERNING

BUSINESS DOER REGISTRATION FOR BASIC COMMODITY DISTRIBUTION

REGISTRATION CERTIFICATE FORMAT FOR BUSINESS DOER OF
BASIC COMMODITY DISTRIBUTION

(THE MINISTRY OF TRADE'S HEAD LETTER)

Registration Certificate for Business Doer of

Basic Commodity Distribution

As Distributor/Sub-Distributor/Agent

Number:

1. Name of Company/Business Doer :
2. Business Institutional :
3. Taxpayer Registration Number (NPWP) :
4. Office's Address of and Phone Number :
5. Name of Owner / Person In Charge :
6. Address of Owner / Person In Charge :
7. Distribution Area :
8. Business Field :
9. Type of the traded Basic Commodity: 1);
2); and
3);
10. Registration Certificate for Business Doer of Basic Commodity Distribution comes into effect as long as company remains to run its business activity.

Issued in.....

on

Director.....



THE MINISTER OF TRADE OF RI,

sgd.

ENGARTIASTO LUKITA

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Secretariat General

The Ministry of Trade

Head of Legal Bureau,

M. SYIST



APPENDIX III

REGULATION OF THE MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

NUMBER 20/M-DAG/PER/3/2017

CONCERNING

BUSINESS DOER REGISTRATION FOR BASIC COMMODITY DISTRIBUTION

REPORT FORMAT FOR BASIC COMMODITY DISTRIBUTION

(COMPANY'S HEAD LETTER)

BASIC COMMODITY DISTRIBUTION REPORT

MONTH..... YEAR.....

Name of Company :

Company's Address :

Number of TDPUD Bapok :

Type of Goods :

Early Stock *		Procurement			Distribution			Final Stock		Explanation
Amount	Unit	Amount	Unit	Origin	Amount	Unit	Destination	Amount	Unit	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

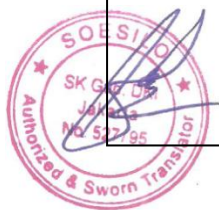
*) Early stock = final stock of the previous month

....., 20.....

Person In Charge

(Company's Stamp)

(.....)



THE MINISTER OF TRADE OF RI,

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Secretariat General

The Ministry of Trade

Head of Legal Bureau,

sgd.

ENGGARTIASTO LUKITA

M. SYIST

