
AUTHORIZED TRANSLATION



MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

**REGULATION OF THE MINISTER OF TRADE OF
THE REPUBLIC OF INDONESIA
NUMBER 32/M-DAG/PER/5/2015**

**CONCERNING
CERTIFICATE OF ORIGIN ISSUING AUTHORITY
UPON GRACE OF THE ONE ALMIGHTY GOD
THE MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA,**

- Considering : a. that in order to implement the provision of Article 5 paragraph (3) of the Regulation of the Minister of Trade Number 22/M-DAG/PER/3/2015 concerning Provision and Procedure of the Certificate of Origin Issuance for Goods of Origin of Indonesia, it is necessary to reregulate the provisions on the Certificate of Origin Issuing Authority;
- b. that based on the consideration, as meant in letter a, it is necessary to determine the Regulation of the Minister of Trade concerning the Certificate of Origin Issuing Authority;
- In view of : 1. Law Number 7 of 1994 concerning the Ratification of the Agreement Establishing the World Trade Organization (State Gazette of the Republic of Indonesia of 1994 Number 57, Supplement to the State Gazette of the Republic of Indonesia Number 3564;

2. Law Number 10 of 1995 concerning Customs (State Gazette of the Republic of Indonesia of 1995 Number 75, Supplement to the State Gazette of the Republic of Indonesia Number 3612), as has been amended with Law Number 17 of 2006 (State Gazette of the Republic of Indonesia of 2006 Number 93, Supplement to the State Gazette of the Republic of Indonesia Number 4661);
3. Law Number 36 of 2000 concerning Determination of Government Regulation as Replacement of Law Number 1 of 2000 concerning Free Trade Zone and Free Port to Become the Law (State Gazette of the Republic of Indonesia of 2000 Number 251, Supplement to the State Gazette of the Republic of Indonesia Number 4053), as has been amended with Law Number 44 of 2007 concerning Determination of Government Regulation as Replacement of Law Number 1 of 2007 concerning Amendment of Law Number 36 of 2000 concerning Determination of Government Regulation as Replacement of Law Number 1 of 2000 concerning Free Trade Zone and Free Port to Become the Law (State Gazette of 2007 Number 130, Supplement to the State Gazette of the Republic of Indonesia Number 4775);
4. Law Number 37 of 2000 concerning Determination of Government Regulation as Replacement of Law Number 2 of 2000 concerning Free Trade Zone and Free Port of Sabang to Become the Law (State Gazette of the Republic of Indonesia of 2000 Number 252, Supplement to the State Gazette of the Republic of Indonesia Number 4054);
5. Law Number 39 of 2008 concerning State Ministry (State Gazette of the Republic of Indonesia of 2008 Number 166, State Gazette of the Republic of Indonesia Number 5492);

6. Law Number 3 of 2014 concerning Industry (State Gazette of the Republic of Indonesia of 2014 Number 4 , Supplement to the State Gazette of the Republic of Indonesia Number 5492);
7. Law Number 7 of 2014 concerning Trade (State Gazette of the Republic of Indonesia of 2014 Number 45, Supplement to the State Gazette of the Republic of Indonesia Number 5512);
8. Law Number 23 of 2014 concerning Local Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587), as has been amended several times and latest with Law Number 9 of 2015 (State Gazette of the Republic of Indonesia of 2015 Number 58, Supplement to the State Gazette of the Republic of Indonesia Number 5679);
9. Government Regulation Number 38 of 1994 concerning Incorporation of Liability Company (Persero) PT Indonesian Bonded Area Management Into the Liability Company (Persero) PT Nusantara Bonded Area (State Gazette of the Republic of Indonesia of 1994 Number 67);
10. Government Regulation Number 46 of 2007 concerning Free Trade Zone and Free Port of Batam (State Gazette of the Republic of Indonesia of 2007 Number 107, Supplement to the State Gazette of the Republic of Indonesia Number 4759);
11. Government Regulation Number 32 of 2009 concerning Bonded Stockpiling Location (State Gazette of the Republic of Indonesia of 2009 Number 61, Supplement to the State Gazette of the Republic of Indonesia Number 4998);

- 12, Government Regulation Number 45 of 2012 concerning Types and Tariffs on Types of Non Tax State Income that apply at the Ministry of Trade (State Gazette of the Republic of Indonesia of 2012 Number 77, Supplement to the State Gazette of the Republic of Indonesia Number 5300);
- 13, Presidential Decree Number 5 8 of 1971 concerning Determination of Official Authorized to Issue the Certificate of Origin;
14. Presidential Regulation Number 24 of 2010 concerning Position, Duties and Functions of the State Ministry as well as the Organization Structure, Duties and Functions of Echelon I of the State Ministry, as has been amended several times and latest with the Presidential Regulation Number 135 of 2014;
15. Presidential Decree Number 121/P of 2014 concerning Formation of Ministries and Appointment of Ministers of the Working Cabinet for the Period of 2014 – 2019;
16. Presidential Regulation Number 165 of 2014 concerning Structuring of the Duties and Functions of the Working Cabinet;
- 17.. Presidential Regulation Number 7 of 2015 concerning State Ministry Organization;
18. Decree of the Minister of Trade Number 225/Kp/X/1995 concerning Taking Out Goods to Abroad Outside the General Provisions in the Export Sector, as has been amended several times and latest with t he Decree of the Minister of Industry and Trade Number 317/MPP/Kep/9/1997;

19. Decree of the Minister of Industry and Trade Number 17/MPP/SK/1/1996 concerning Taking In and Taking Out Goods To and From the Bonded Area, as has been amended with the Decree of the Minister of Industry and Trade Number 120/MPP/Kep/5/1996;
20. Regulation of the Minister of Finances Number 145/PMK.04/2007 concerning Customs Provisions in the Export Sector, as has been amended several times and latest with the Regulation of the Minister of Finances Number 145/PMK.04/2014;
21. Regulation of the Minister of Trade Number 31/M-DAG/PER/7 /2010 concerning Organization and Work System of Ministry of Trade, as has been amended with the Regulation of the Minister of Trade Number 57/M-DAG/PER/8/2012;
22. Regulation of the Minister of Trade Number 13/M-DAG/PER/3/2012 concerning General Provisions in the Export Sector;
23. Regulation of the Minister of Trade Number 77/M-DAG/PER/10/2014 concerning Rules of Goods of Origin of Indonesia;
24. Regulation of the Minister of Trade Number 22/M-DAG/PER/3/2015 concerning Provisions and System of Issuing the Certificate of Origin for Goods of Origin of Indonesia.

HAS DECREED:

To determine: THE REGULATION OF THE MINISTER OF TRADE CONCERNING THE CERTIFICATE OF ORIGIN ISSUING AUTHORITY.

Article 1

The meaning of the following in this Regulation of the Minister is:

1. Certificate of Origin (Surat Keterangan Asal), hereinafter abbreviated SKA, is the document that proves that the export goods of Indonesia have complied with the Rules of Goods of Origin of Indonesia.
2. SKA electronic system, herein after referred to as e-SKA is the electronically system of proposing and issuance of SKA.
3. Specimen is the document that contains the names of IPSKA, address of IPSKA, name of SKA Signatory Official, original signatures of the SKA Signatory Officials, and original of IPSKA special seal.
4. SKA Form is the fill in list, which form, size, color and type of allocation have been standardized, and its contents is in accordance with the international agreement that has been agreed upon, unilaterally determined by a country or group of countries of export destination or that is determined based on the legislative regulations.
5. SKA Issuing Authority, hereinafter referred to as IPSKA, is the agency/entity/institution determined by the Minister and is given the authority to issue the SKA.
6. IPSKA responsible person is the Head of IPSKA or the official appointed by the Head of IPSKA.
7. SKA Signatory Official is the permanent employee at IPSKA who has been determined by the Minister and given the authority and responsibility to sign the SKA.
8. Minister is the minister who organizes the administration Affairs in the trade sector.

9. Director General is the Director General of Foreign Trade of the Ministry of Trade.
10. Director is the Director of Export and Import Facilities, Directorate General of Foreign Trade, Ministry of Trade.

Article 2

- (1) The Agency/Entity/Institution may issue the SKA after being determined as IPSKA.
- (2) The IPSKA, as meant in paragraph (1), is determined by the Minister.
- (3) The Minister delegates the authority to determine the IPSKA to the Director General.

Article 3

The agency/entity/institution may be determined as IPSKA in case the following are available in its working area:

- a. Sufficient export activities;
- b. Port of export in form of land port, seaport and/or airport; and/or
- c. Industrial area with export orientation.

Article 4

In order to be determined as IPSKA, as meant in Article 2, the head of agency/entity/institution should submit the request in writing to the Director General by attaching the documents that prove the compliance toward the provisions as meant in Article 3.

Article 5

With regard to the request, as meant in Article 4, the Director General determines the agency/entity/institution as IPSKA based on the consideration of the SKA issuance efficiency and effectiveness.

Article 6

- (1) The IPSKA should have the SKA Signatory Official.
- (2) The SKA Signatory Official, as meant in paragraph (1), is determined by the Minister.
- (3) The Minister delegates the authority to determine the SKA Signatory Official to the Director General.

Article 7

The SKA Signatory Official, as meant in Article 6, should comply with the following requirements:

- a. Head of agency/entity/institution who is responsible in the trade sector; and/or
- b. Permanent employee at the foreign trade sector who is appointed by the head of agency/entity /institution and is in possession of the certificate on the understanding of the Rules of Goods of Origin of Indonesia and the SKA issuance system from the Ministry of Trade; and
- c. Has still a working period of minimum 1 (one) year prior to retirement at the time of being proposed.

Article 8

- (1) The IPSKA responsible person should propose the SKA Signatory Official to the Director General.
- (2) The IPSKA responsible person may propose minimum 3 (three) or maximum 5 (five) SKA Signatory Officials according to the need.

Article 9

- (1) The proposal of the SKA Signatory Officials, as meant in Article 8, should be completed with the Specimen.

- (2) The Specimen, as meant in paragraph (1), is provided through the e-SKA system and 5 (five) sheets are printed.
- (3) The format of Specimen, as meant in paragraph (1), is contained in Appendix I, which is an inseparable part of this Regulation of the Minister.

Article 10

- (1) The IPSKA responsible person may replace the SKA Signatory Official by submitting the request in writing to the Director General.
- (2) The request, as meant in paragraph (1), may not be submitted to replace all SKA Signatory Officials who have already been determined.
- (3) The SKA Signatory Official, as meant in paragraph (1), should comply with the provisions, as meant in Article 7.
- (4) The request to replace the SKA Signatory Official should follow the provisions as meant in Article 9.
- (5) In case the replacement SKA Signatory Official is not determined yet, then the previous determined SKA Signatory Official has still the authority and responsibility to sign the SKA.

Article 11

- (1) The Director General, in this case the Director, submits the photocopy of Specimen or scan result of the original Specimen, as meant in Article 9, to the representative of the Republic of Indonesia abroad or the foreign country representative in Indonesia.
- (2) The representative of the Republic of Indonesia abroad should submit the photocopy of Specimen or scan result of the original Specimen, as meant in paragraph (1), to the competent authority in the country of accreditation.

Article 12

- (1) Based on the need of IPSKA, the Secretariat of the Directorate General of Foreign Trade, Ministry of Trade, carries out the procurement and distribution of the SKA Form.
- (2) The provision on the procurement and distribution of the SKA Form, as meant in paragraph (1), is contained in Appendix II, which is an inseparable part of this Regulation of the Minister.

Article 13

- (1) The IPSKA responsible person should submit the report on the receipt and use of the SKA Form.
- (2) The report, as meant in paragraph (1), is printed, affixed with the original signature, and wet sealed in order to be submitted to the Director General, in this case the Secretary of the Directorate General of Foreign Trade, Ministry of Trade, through the e-SKA system every month not later than the 15th (fifteenth) day of the following month.

Article 14

- (1) The SKA, which is issued by IPSKA, should be affixed with the special seal of IPSKA.
- (2) The format of the special seal of IPSKA, as meant in paragraph (1), is contained in Appendix III, which is an inseparable part of this Regulation of the Minister.

Article 15

- (1) The IPSKA responsible person should destroy the cancelled or corrupted SKA Form.
- (2) The destroyed SKA Form, as meant in paragraph (1), is entered into the Minutes of SKA destruction, which contains the type, serial number and total destroyed SKA Forms.

- (3) The IPSKA responsible person periodically reports the destruction of the SKA Form as meant in paragraph (1), every 15th day of July and 15th day of January to the Director General, in this case the Secretary of the Directorate General of Foreign Trade, Ministry of Trade.

Article 16

The IPSKA should keep and maintain the SKA file including its supporting documents for a minimum of 3 (three) years effective as of the date of the SKA issuance.

Article 17

The Director General may withdraw the determination of the agency/entity/institution as IPSKA, in case it:

- a. Does not issue the SKA during 6 (six) consecutive months; or
- b. Does not submit the report on the receipt and distribution of the SKA Form, as meant in Article 13 paragraph (1) during 6 (six) consecutive months.

Article 18

At the time this Regulation of the Minister commences applicable:

1. The IPSKA that has been determined based on the Regulation of the Minister of Trade Number 60/M-DAG/PER/12/2010 concerning Certificate of Origin Issuing Authority for Export Goods of Indonesia, as has been amended with the Regulation of the Minister of Trade Number 21/M-DAG/PER/4/2012, is declared as still having the authority to issue the SKA until the new IPSKA is determined.
2. The SKA Signatory Official who is determined based on the Regulation of the Minister of Trade Number 60/M-DAG/PER/12/2010 concerning Certificate of Origin Issuing Authority for Export Goods of Indonesia, as has been amended with the Regulation of the Minister of Trade Number 21/M-DAG/PER/4/2012, is declared as still having the authority

and responsibility to sign the SKA until the new SKA Signatory Official is determined.

Article 19

At the time this Regulation of the Minister commences applicable, the Regulation of the Minister of Trade Number 60/M-DAG/PER/12/2010 concerning Certificate of Origin Issuing Authority for Export Goods of Indonesia, as has been amended with the Regulation of the Minister of Trade Number 21/M-DAG/PER/4/2012 is withdrawn and declared as not applicable.

Article 20

This Regulation of the Minister commences applicable on the date of enactment.

So that it is known by everyone, the enactment of this Regulation of the Minister is instructed with its placement in the State Gazette of the Republic of Indonesia.

Determined in Jakarta

On 12 May 2015

MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

signed

RACHMAT GOBEL

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Secretariat General
Ministry of Trade
Head of Legal Bureau,

signed and sealed

LASMININGSIH

APPENDIX I

**REGULATION OF THE MINISTER OF TRADE OF THE REPUBLIC OF
INDONESIA**

NUMBER 32/M-DAG/PER/5/2015

CONCERNING

CERTIFICATE OF ORIGIN ISSUING AUTHORITY

<p>MINISTRY OF TRADE REPUBLIC OF INDONESIA Specimen of Signature and Official Seal Authorized to Certify the Certificate of Origin of Indonesia</p>		
Name of Issuing Authority		
Address		
Phone No.		
Facsimile		
E-mail		
PROVINCE/DISTRICT/MUNICIPALITY	LOCATION	SEAL
REGIONAL NUMBER CODE	REGIONAL ABBREVIATION CODE	

Name of Official:

Signature:

I.	I.A.
II.	II.A.
III.	III.A.
IV.	IV.A.
V.	V.A.

MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

signed

RACHMAT GOBEL

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Secretariat General

Ministry of Trade

Head of Legal Bureau,

signed and sealed

LASMINNGSIH

APPENDIX II

REGULATION OF THE MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

NUMBER 32/M-DAG/PER/5/2015

CONCERNING

CERTIFICATE OF ORIGIN ISSUING AUTHORITY

PROVISIONS FOR PROCUREMENT AND DISTRIBUTION OF SKA FORM

A. PROCUREMENT

1. PSKA determines the estimated need of each type of the SKA Form for the following fiscal year based on the use of the SKA Form in the running year by submitting the SKA need plan form to the Secretariat of the Directorate General of Foreign Trade, Ministry of Trade.
2. The Secretariat of the Directorate General of Foreign Trade, Ministry of Trade, determines the amount, type and serial number of the SKA Form to be printed based on the estimated need as meant in point 1 (one) and determines the printing company to carry out the printing.
3. The SKA Forms that have been printed by the printing company are delivered to the General Section of the Secretariat of the Directorate General of Foreign Trade with the Minutes of Handover.
4. Storage.
 - a. The Secretariat of the Directorate General of Foreign Trade cq the General Section is responsible for the storage of the SKA Forms at the central level.
 - b. IPSKA is responsible for the storage of the SKA Forms at the respective agencies.

B. DISTRIBUTION

1. IPSKA sends the SKA need letter of request (in accordance with the format) to the Secretariat of the Directorate General of Foreign Trade, Ministry of Trade.
2. The Secretariat of the Directorate General of Foreign Trade cq General Section sends the amount of SKA Forms to IPSKA by considering the need of IPSKA and stock of SKA at the central level.
3. Those SKA Forms are sent directly to IPSKA.
4. In case at the sending there are corrupted or incompatible SKA Forms according to the need, then those corrupted or incompatible SKA Forms should be returned to the Secretariat of the Directorate General of Foreign Trade cq General Section with the Minutes of Returning, which contains the amount and types of the corrupted and incompatible SKA Forms. The Secretariat of the Directorate General of Foreign Trade cq General Section then sends the replacement SKA Forms in accordance with the need / request of the related IPSKA.

C. REPORTING ON THE NEED AND USE OF SKA

For the need of data collection and administrative order, the IPSKA should submit the report on the receipt and use of the SKA Forms within not later than the 15th (fifteenth) day of each month to the Directorate General, in this case the Secretariat of the Directorate General of Foreign Trade, Ministry of Trade.

MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

signed

RACHMAT GOBEL

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Secretariat General

Ministry of Trade

Head of Legal Bureau,

signed and sealed

LASMININGSIH

**APPENDIX III
REGULATION OF THE MINISTER OF TRADE OF THE REPUBLIC OF
INDONESIA
NUMBER 32/M-DAG/PER/5/2015
CONCERNING
CERTIFICATE OF ORIGIN ISSUING AUTHORITY**

**SPECIAL SEAL OF IPSKA
---- s e a l ----**

Size of making the Garuda symbol:
Width of left and right wings : 1.2 cm
Height : 1.1 cm
Diameter of inner circle : 2.0 cm
Diameter of outer circle : 2.8 cm
Letter : 0.2 cm
Regional Code Number : 0.3 cm

REMARKS:

The writing of the Regional Code Number of the SKA Issuing Authority, which is provided the authority to issue the SKA, is placed below the Garuda symbol consisting of 4 (four) digits:

- XX Code indicates the Provincial Region.
- YY Code indicates the Regency/City/Office/Institution Area.

Those 4 (four) digits of the Regional Code Number will be variable in accordance with the determined regulations.

MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

signed

RACHMAT GOBEL

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Secretariat General
Ministry of Trade
Head of Legal Bureau,

signed and sealed

LASMININGSIH

Translated from Indonesian Language
Jakarta, July 22, 2016
Authorized and Sworn Translator,

FIKRI SAID OBED