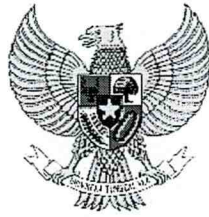

AUTHORIZED TRANSLATION



Minister of Trade of the Republic of Indonesia

**REGULATION OF THE MINISTER OF TRADE OF
THE REPUBLIC OF INDONESIA
NUMBER : 45/M-DAG/PER/9/2009**

REGARDING

IMPORTER IDENTITY NUMBER (API)

**BY THE GRACE OF ALLAH THE ONE SUPREME GOD
THE MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA,**

- Considering :
- a. that Importer Identity Number (API) is an identity mark that must be possessed by importers in doing the importation of goods, which is used by the Government as an instrument of import orderliness arrangement in the context of implementing the overseas trade policy in import sector;
 - b. that to enhance the supporting power on overseas trade policy in import sector towards the national economic development as well as to encourage the implementation of business certainty assurance and a more conducive business atmosphere, it needs to provide API requirements which are more effective, efficient, transparent and sustainable by making some re-adjustments and re-improvement on API requirements;
 - c. That based on such considerations as referred to in letter a and letter b, it needs to stipulate a Regulation of



the Minister of Trade.

In view of

- : 1. *Bedrijfsreglementerings Ordonantie* 1934 (State Gazette of 1938 Number 86);
2. Law Number 3 of 1982 regarding Company Registration Obligation (State Gazette of the Republic of Indonesia of 1982 Number 7, Supplement to the State Gazette of the Republic of Indonesia Number 3214);
3. Law Number 5 of 1984 regarding Industry (State Gazette of the Republic of Indonesia of 1984 Number 22, Supplement to the State Gazette of the Republic of Indonesia Number 3274);
4. Law Number 7 of 1994 regarding the Ratification on the Agreement on the Establishment of The World Trade Organization (State Gazette of the Republic of Indonesia of 1994 Number 57, Supplement to the State Gazette of the Republic of Indonesia Number 3564);
5. Law Number 10 of 1995 regarding the Customs Affairs (State Gazette of the Republic of Indonesia of 1995 Number 75, Supplement to the State Gazette of the Republic of Indonesia Number 3612) as amended by Law No. 17 of 2006 (State Gazette of the Republic of Indonesia of 2006 Number 93, Supplement to the State Gazette of the Republic of Indonesia Number 4661);
6. Law Number 5 of 1999 regarding Prohibition on Monopolistic and Unfair Business Competition Practices (State Gazette of the Republic of Indonesia of 1999 Number 33, Supplement to the State Gazette of the Republic of Indonesia Number 3817);
7. Law Number 32 of 2004 regarding Regional Governments (State Gazette of the Republic of



- Indonesia of 1999 Number 60, Supplement to the State Gazette of the Republic of Indonesia Number 3839) as amended several times lastly by Law No. 8 of 2005 (State Gazette of the Republic of Indonesia of 2005 Number 108, Supplement to the State Gazette of the Republic of Indonesia number 4548);
8. Law Number 25 of 2007 regarding Capital Investment (State Gazette of the Republic of Indonesia of 2007 Number 67, Supplement to the State Gazette of the Republic of Indonesia Number 4724);
 9. Law Number 40 of 2007 regarding Limited Liability Company (State Gazette of the Republic of Indonesia of 2007 Number 106, Supplement to the State Gazette of the Republic of Indonesia Number 4756);
 10. Governmental Regulation Number 38 of 2007 regarding the Division of Governmental Affairs between the Government, Regional Government of Province, and Regional Government of Regency/Municipality (State Gazette of the Republic of Indonesia Number 82 of 2007, Supplement to the State Gazette of the Republic of Indonesia Number 4737);
 11. Presidential Decree Number 260 of 1967 regarding the Confirmation on the Duties and Responsibilities of the Minister of Trade in Foreign Trade Sector;
 12. Presidential Decree Number 187/M of 2004 regarding the Establishment of the Cabinet of United Indonesia as amended by Presidential Decree Number 171/M of 2005;
 13. Presidential Regulation Number 27 of 2009 regarding One-stop Services in Capital Investment Sector;
 14. Presidential Regulation Number 9 of 2005 regarding the Position, Duties, Functions, Composition of



Organization and Working Procedure of the State Ministries of the Republic of Indonesia as amended lastly by the Presidential Regulation Number 20 of 2008;

15. Presidential Regulation Number 10 of 2005 regarding the Organization Unit and Duties of Echelon I of the State Ministries of the Republic of Indonesia as amended several times lastly by the Presidential Regulation Number 50 of 2008;
16. Decree of the Ministry of Industry and Trade Number 229/MPP/Kep/7/1997 regarding General Requirements in Import Sector;
17. Regulation of the Minister of Trade Number 01/M-DAG/PER/3/2005 regarding the Organization and Working Procedure of the Ministry of Trade as several times amended lastly by Regulation of the Minister of Trade Number 24/M-DAG/PER/6/2009;
18. Decree of the Minister of Trade Number 366/M-DAG/KEP/12/2005 regarding the General Administration Guide at the Trade Ministry;
19. Regulation of the Minister of Trade Number 28/M-DAG/PER/6/2009 regarding Requirements of Export and Import Licensing Service by Electronic System through INATRADE In the Context of Indonesian National Single Window;

HAS DECIDES:

To stipulate : **REGULATION OF THE MINISTER OF TRADE
REGARDING THE IMPORTER IDENTITY NUMBER (API)**

Article 1

In this Regulation of the Minister what's meant by:

1. Import is the activity of introducing goods into the customs area of Indonesia.



2. Importer Identity Number, hereinafter shall be referred to as API is the identity mark as an importer.
3. Importer is a private individual or enterprise having the form of a corporate or not a corporate which performs an importing activity.
4. Minister is the Minister whose duties and responsibilities are in Trade sector.
5. Director General is the Director General of Overseas Trade, the Ministry of Trade.
6. Provincial Office is the office the duties and responsibilities of which are in trade sector in a province.
7. Regency/Municipal Office is the office the duties and responsibilities of which are in trade sector in a regency/municipality.
8. Capital Investment is any forms of capital investing, both by domestic investors and foreign investors to run a business within the Republic of Indonesia's territory.
9. Domestic Capital Investment is a capital investing activity to run a business within the Republic of Indonesia's territory which is performed by domestic investors by using domestic capital.
10. Foreign Capital Investment is a capital investing activity to run a business within the Republic of Indonesia's territory which is performed by foreign investors both by those using full foreign capital and those establishing a joint venture with domestic investors

Article 2

Import can only be conducted by importers already having an API.



Article 3

- (1) API as referred to in Article 2 consists of:
 - a. General API (API-U); and
 - b. Producer's API (API-P).
- (2) Such API-U as referred to in paragraph (1) letter a shall be granted to importers doing goods importation for business activity purpose by way of trading or handing over goods to other parties.
- (3) Such API-P as referred to in paragraph (1) letter b shall be granted to importers doing goods importation for self use and/or to support the production process and it is not permitted to trade or hand those goods over to any other parties.

Article 4

- (1) The authority for issuing such API as referred to in Article 3 is held by the Minister.
- (2) The Minister delegates the authority of issuing:
 - a. API-U as referred to in Article 3 paragraph (1) letter a to the Head of Provincial Office.
 - b. API-P as referred to in Article 3 paragraph (1) letter b for enterprises or contractors in energy, petroleum and natural gas, mineral sector as well as the management on other resources which run a business activity based on a cooperation contract with the Republic of Indonesia Government to the Director General.
 - c. API-P as referred to in Article 3 paragraph (1) letter b for both foreign capital investment companies and domestic capital investment companies to the Head of Capital Investment Coordination Agency (BKPM).
 - d. API-P as referred to in Article 3 paragraph (1)



letter b for other than such enterprises or contractors as referred to in letter b and such capital investment companies as referred to in letter c to the Head of Provincial Office.

- (3) Such issuance of API-P as referred to in paragraph (2) letter d by the Head of Provincial Office is only for those importers holding a business license in industry sector or other business licenses of similar type issued by the authorized instances / technical offices.
- (4) The issuance of API as referred to in paragraph (2) shall be signed for and on behalf of the Minister.

Article 5

- (1) Each importer is only allowable to have 1 (one) type of API.
- (2) API is applicable for each import activity all over the Indonesian territory.
- (3) API is applicable for head office and all of its branch offices having the similar business field.

Article 6

- (1) API shall be applicable as long as an importer still running its business activity.
- (2) An API owning importer is obliged to apply for a re-registration at the issuing instance once in every 5 (five) years since the issuance date.
- (3) Such re-registration as referred to in paragraph (2) shall be applied at the latest 30 (thirty) business days upon the expiry of 5 (five) year period.

Article 7

- (1) Import is allowable to do without an API for:
 - a. temporary imported goods;
 - b. promotional goods;
 - c. goods for the purpose of scientific research and



- development;
- d. goods delivered through courier services;
 - e. goods as a grant, gift or presentation for the purpose of general religious devotion, charity, social, culture or for the purpose of natural disaster relief;
 - f. goods in the form of medications and medical equipment using the governmental budget;
 - g. goods exported for repairing and testing purpose which are re-imported in a quantity of maximum equal to those exported according to the Notification of Goods Export (PEB);
 - h. exported goods denied by foreign buyers which are then re-imported in a quantity of maximum in accordance with the Notification of Goods Export (PEB);
 - i. goods of foreign countries' representatives as well as their officials assigned in Indonesia;
 - j. goods for the requirement of international agencies as well as their officials assigned in Indonesia;
 - k. sample goods not to be traded; and
 - l. goods for the requirements of government instances/other state institutions self imported by those instances/institutions
- (2) Import is allowable to do without an API in the event of:
- a. import is not done continuously and not to be traded or handed over; and/or
 - b. goods imported are goods for other purposes in the form of goods to support production process or infrastructure building equipment.

Article 8

Such non-API import as referred to in Article 7 shall have to



obtain a prior approval for non-API import from the Director of Import of the Ministry of Trade.

Article 9

API holding Importers or Importers receiving a Non-API Import Approval shall be fully responsible for the implementation of import according to the API or Non-API Import Approval that they hold.

Article 10

- (1) An API holding importer in doing the import shall have to obey the requirements of:
 - a. goods importing prohibition which is governed under the statutory regulation;
 - b. goods imported must be new except for those goods allowable to be imported in used condition based on the Regulation of the Minister; and
 - c. import arrangement and requirements of verification or import technical tracing governed under the Regulation of the Minister.
- (2) API Possession by an importer shall not relieve it from any obligations to be fulfilled by an importer based on the provisions of statutory regulation in import sector.

Article 11

- (1) A company which is going to submit such application for obtaining an API-U as referred to in Article 3 paragraph (1) letter a, shall have to complete a fill-in form as contained in Attachment I to this Regulation of the Minister to the Head of Provincial Office and cc-ed to the Head of Local Regency/Municipality Office by enclosing:
 - a. a copy of Company Establishment Notary Deed and its amendments if any;
 - b. a copy of valid company head office domicile



- certificate from the local urban-village office or a copy of business space lease agreement with a building management or owner;
- c. a copy of Trade Business License (SIUP) or another business license of similar type issued by the technical instances/offices authorized in trade sector;
 - d. a copy of Company Registration Certificate (TDP);
 - e. a copy of Tax-payer Number (NPWP) for Company or Individual and the Company's Person-in-charge;
 - f. 2 (two) latest photographs of 3x4 size with red background of each of the Company Managing Committee or Board of Directors.
 - g. a copy of KTP (Resident Identity Card) or Passport of the Company Managing Committee or Board of Directors.
- (2) An enterprise or contractor in energy, petroleum and natural gas, mineral sector as well as other natural resources management engaged in business based on a cooperation contract with the Republic of Indonesia Government, which is going to submit the application for such API-P as referred to in Article 3 paragraph (1) letter b, shall have to complete such fill-in form as contained in Attachment II to this Regulation of the Minister to the Director General in this matter the Director of Import, by enclosing:
- a. a copy of the Cooperation Contract with the Government or an Executive Agency formed by the Government to perform the control on business activity in energy, petroleum and natural gas, mineral sector as well as other natural



- resources management;
- b. Original Recommendation from the Government or such Executive Agency as referred to in letter a;
 - c. a copy of Tax-payer Number (NPWP) for enterprise or contractor;
 - d. 2 (two) latest photographs of 3x4 size with red background of each of the Cooperation Contract Contractor's Persons-in-charge; and
 - e. a copy of the identity card/passport of each person-in-charge.
- (3) A company engaged in either foreign capital investment sector or domestic capital investment sector which is going to submit the application for such API-P as referred to in Article 3 paragraph (1) letter b, shall have to complete such fill-in form as contained in Attachment III to this Regulation of the Minister to the Head of BKPM, by enclosing:
- a. a copy of Company Establishment Notary Deed and its amendments;
 - b. a copy of valid company head office domicile certificate from the local urban-village office or a copy of business space lease or rental agreement;
 - c. a copy of Capital Investment Registration Letter;
 - d. a copy of industrial business license or other business licenses of similar field issued by the Head of BKPM;
 - e. a copy of Company's Tax-payer Number (NPWP) according to its domicile;
 - f. a copy of Company Registration Certificate (TDP);
 - g. 2 (two) latest photographs of 3x4 size with red



- background of each of the Company Managing Committee or Board of Directors;
- h. a copy of KTP (Resident Identity Card) or Passport of the Managing Committee or Board of Directors
 - i. a copy of Expatriate Stay Permit (IMTA), only for expatriate manpower signing the API.
- (4) A company going to submit an application for obtaining such API-P as referred to in Article 3 paragraph (1) letter b, shall have to complete such fill-in form as contained in Attachment IV to this Regulation of the Minister to the Head of Local Provincial Office and cc-ed to the Head of Local Regency/Municipality by enclosing:
- a. a copy of Company Establishment Notary Deed and its amendments;
 - b. a copy of valid company head office domicile certificate from the local urban-village office or a copy of business space lease agreement;
 - c. a copy of industrial business license or other business licenses of similar field issued by the authorized technical instances/offices;
 - d. a copy of Company's Tax-payer Number (NPWP) according to its domicile;
 - e. a copy of Company Registration Certificate (TDP);
 - f. 2 (two) latest photographs of 3x4 size with red background of each of the Company Managing Committee or Board of Directors
 - g. A copy of KTP (Resident Identity Card) or Passport of the Company Managing Committee or Board of Directors.
- (5) The submission of such applications and/or carbon



copies as referred to in paragraph (1), paragraph (2), paragraph (3) and paragraph (4) can be made:

- a. through website: <http://inatrade.depdag.go.id>
- b. through a courier services; or
- c. by personal delivery to the Director General of Overseas Trade in this matter the Director of Import, Head of BKPM, Head of Provincial Office, Head of Regency/Municipality Office or Head Regional Capital Investment Coordination Agency (BKPMMD) at the location of importer's domicile.

Article 12

- (1) The Head of Regency/Municipality Office, based on such carbon copy of API application as referred to in Article 11 paragraph (1) and paragraph (4) shall perform a field inspection at the latest 3 (three) business days since the API carbon copy was received.
- (2) In case such inspection as referred to in paragraph (1) is unable to finish in time, the Provincial Office may perform the field inspection to be completed at the latest 7 (seven) business days since the application was received.
- (3) The results of such inspection as referred to in section (1) shall be spelled out in a Minutes of Inspection (BAP).
- (4) The Head of Regency/Municipality office shall forward such BAP as referred to in paragraph (3) to the Head of Provincial Office, at the latest 2 (two) business days since the BAP was signed.

Article 13

- (1) Director General shall issue an API-P at the latest 5 (five) business days since the receipt of such



application as referred to in article 11 paragraph (2) completely and correctly.

- (2) In case such API-P application as referred to in Article 11 paragraph (2) is not complete and correct yet, Director General shall deliver a rejection letter of application to the applicant at the latest 7 (seven) business days since the receipt of application along with the reason for such rejection.

Article 14

- (1) Head of BKPM may issue or refuse to issue such API-P as referred to in Article 11 paragraph (3).
- (2) Further provisions on the issuance or rejection to issue such API-P as referred to in paragraph (1) shall be Governed by the Head of BKPM.

Article 15

- (1) Head of Provincial Office shall issue such API-U and API-P as referred to in Article 11 paragraph (1) and paragraph (4) at the latest 5 (five) business days since the BAP was received as referred to in Article 12 paragraph (4) completely and correctly.
- (2) Head of Provincial Office shall forward the carbon copies of such API-U and API-P as referred to in paragraph (1) to the Director of Import and Head of Regency/Municipality Office who issued the BAP.
- (3) In the event that such applications for API-U and API-P are rejected as referred to in paragraph (1) due to incompleteness and incorrectness, Head of Provincial Office shall deliver a rejection letter of application to applicant at the latest 7 (seven) business days since the BAP was received with a cc to the Head of Regency/Municipality Office issuing such BAP along with the reason of rejection.



Article 16

- (1) The forms of such API-U and API-P as referred to in Article 3 are contained in Attachment V, Attachment VI, Attachment VII, and Attachment VIII to this Ministerial Regulation.
- (2) API-U has a light blue color and API-P has a light green color with the Ministry of Trade logo on them.

Article 17

- (1) Any companies holding such API-P as referred to in Article 13 paragraph (1) are obliged to report their import realization both for those realized and un-realized ones, once in every 3 (three) months to the Director General and to the Head of Provincial Office.
- (2) Any companies holding such API-P as referred to in Article 14 paragraph (1) are obliged to report their import realization both for those realized and un-realized ones, once in every 3 (three) months to the Director General and to the Head of BKPM.
- (3) Any companies holding such API-U and API-P as referred to in Article 15 paragraph (1) are obliged to report their import realization both for those realized and un-realized ones, once in every 3 (three) months to the Head of Provincial Office with a cc to the Head of Regency/Municipality Office where the importers having their domiciles.
- (4) The Head of Provincial Office shall forward a report of import realization recapitulation of each API-U and API-P owning importer periodically once in every 3 (three) months to the Director General.

Article 18

Head of BKPM and Head of Provincial Office shall forward a report of API-U and API-P issuance recapitulation



periodically once in every 3 (three) months to the Minister.

Article 19

- (1) API-U or API-P owning companies are obliged to report any changes in respect of the API-U or API-P data at the latest 30 (thirty) days since the occurrence of such changes to the API issuing instance, with a cc to the Director of Import and Head of Regency/Municipality Office at the locations where those importers are domiciled.
- (2) Such changes as referred to in paragraph (1) cover:
 - a. a change in enterprise format, composition of managing committee/board of directors, name and address of importer as well as the number of Trade Business License (SIUP) or business license from related instances, Number of Company Registration Certificate (TDP), Tax-payer Number (NPWP) and/or Domicile Certification Number, for importers holding an API-U; or
 - b. a change in enterprise format, composition of managing committee/board of directors, name and address of importer and the Number of Industrial Business License (IUI) or other industrial business licenses from related instances, Number of Company Registration Certificate (TDP), Tax-payer Number (NPWP) and/or Domicile Certification Number, for importers holding an API-P.
- (3) Each time there occurs such changes as referred to in paragraph (1), any API-U or API-P owning companies are obliged to submit an application for API-U or API-P changes using the form as contained in Attachment IX by enclosing:



- a. such document of changes as referred to in paragraph (2);
 - b. such requirements as referred to in Article 11; and
 - c. the original copy of old API-U or API-P.
- (4) At the latest 3 (three) business days since the receipt of such application as referred to in paragraph (3) completely and correctly, the issuing instances shall issue a new API-U or API-P.

Article 20

- (1) An API shall be suspended when an API owning company and/or the Managing Committee/Board of Directors of an API owning company:
- a. fails to apply for such re-registration as referred to in Article 6 paragraph (2);
 - b. fails to perform such obligations as referred to in Article 17; or
 - c. fails to perform such obligations as referred to in Article 19.
- (2) The form of such suspension letter as referred to in paragraph (1) is given in Attachment X to this Ministerial Regulation.

Article 21

- (1) Such suspended API as referred to in Article 20, can be reactivated if:
- a. the holder has performed its obligations as referred to in Article 6 paragraph (2);
 - b. the holder has performed its obligations as referred to in Article 17; or
 - c. the holder has performed its obligations as referred to in Article 19.
- (2) The form of such reactivation letter as referred to in



paragraph (1) is as contained in Attachment XI to this Ministerial Regulation.

Article 22

- (1) API shall be revoked if an API owning importer and/or the Managing Committee/Board of Directors of an API owning importer:
- a. have been imposed a suspension on its API for 2 (two) times;
 - b. failed to perform their obligation of such re-registration as referred to in Article 6 paragraph (2) at the latest 30 (thirty) days since the suspension date;
 - c. failed to perform their obligation of such reporting as referred to in Article 17 or failed to perform the obligation for reporting such changes on data as referred to in article 19 at the latest 30 (thirty) days since the suspension date;
 - d. forwarded incorrect information or data in their document of API application;
 - e. are not responsible for the imported goods;
 - f. violated any provisions in the statutory regulation applicable in import sector;
 - g. misused any import documents and those letters pertaining with import; or
 - h. are sentenced as guilty by the court for a criminal act in respect of misuse on API and has a permanent legal force.
- (2) The form of such revocation letter as referred to in paragraph (1) is as contained in Attachment XII to this Regulation of the Minister.

Article 23

- (1) In the event that an API is revoked as referred to in



Article 22 letter a, letter b, and/or letter c , a company shall only be permitted to submit the application for a new API after 1 (one) year since the date of API revocation.

- (2) In the event that an API is revoked as referred to in Article 22 letter d, letter e, letter f, letter g and /or letter h, a company shall only be permitted to submit the application for a new API after 2 (two) years since the date of API revocation.

Article 24

The company as referred to in Article 23 shall have to submit an application with such requirements as referred to in Article 11 and return the original API revoked.

Article 25

- (1) Such suspension, reactivation, and revocation of API-U and API-P as referred to in Article 20, Article 21, and Article 22, shall be performed on behalf of the Minister by:
- a. Director General;
 - b. Head of BKPM; or
 - c. Head of Provincial Office.
- (2) Director General shall forward the notification letter of such suspension, reactivation and revocation on API-P as referred to in Article 20, Article 21, and Article 22 to the relevant importer with a cc to the Minister, Director General of Customs, Head of Provincial Office, Head of Regency/Municipality Office and Head of BKPM of the Regency/Municipality where the importer is domiciled.
- (3) Head of BKPM shall forward the notification letter of such suspension, reactivation and revocation on API-P as referred to in Article 20, Article 21, and Article 22 to



the relevant importer with a cc to the Minister, Director General of Customs, Head of Provincial Office, Head of Regency/Municipality Office and Head of BKPM of the Regency/Municipality where the importer is domiciled.

- (4) Head of Provincial Office shall forward the notification letter of such suspension, reactivation and revocation on API-U and API-P as referred to in Article 20, Article 21, and Article 22 to the relevant importer with a cc to the Director of Import, Director General of Customs, and Head of Office in the Regency/Municipality where the importer is domiciled.

Article 26

- (1) Each API-U and API-P issued is given a number consisting of 9 (nine) digits followed by a D letter, B letter, or P letter.
- (2) Such 9 (nine) digits as referred to in section (1) consist of:
 - a. 2 (two) first digits for the designated provincial code number as contained in attachment XIV to this Ministerial Regulation;
 - b. The next 2 (two) digits are for regency/municipality code number according to the code number defined in the relevant province;
 - c. 5 (five) last digits are for the serial number of the API issued;
 - d. D for an API-P issued by Director General, letter B for API-P issued by Head of BKPM, or letter P for API-U or API-P issued by the Head of Provincial Office.
- (3) In the event that there occurs a change on the number of regions that causes a change on the provincial code number and the regency/municipality code number,



then the new code number shall be stipulated by Director General.

- (4) A sample of Provincial, Regency/Municipality code numbering is as contained in attachment XIV to this Regulation of the Minister.

Article 27

- (1) An API-U or API-P issued by the head of provincial office whose duties and responsibilities are in trade sector prior to the stipulation of this Regulation of the Minister is declared as still valid up to 1 (one) year since the enactment of this Ministerial Regulation.
- (2) An API-T or APIT-U issued by the Head of BKPM prior to the stipulation of this Regulation of the Minister is declared as still valid up to 1 (one) year since the enactment of this Ministerial Regulation.
- (3) An API-K issued by the Director General prior to the stipulation of this Regulation of the Minister is declared as still valid up to 3 (three) months since the enactment of this Ministerial Regulation.
- (4) Such API-U or API-P as referred to in section (1), API-T or APIT-U as referred to in paragraph (2), and API-K as referred to in paragraph (3), prior to its expiry, the API holder may submit an application for the API-U or API-P in accordance with the Provisions of this Ministerial Regulation.

Article 28

As of the effective date of this Ministerial Regulation:

1. The provisions in the Minister of Trade Decree Number 301A/KP/X/77 regarding the Delegation of Authority on the Granting of Capital Investment Business License in Trade Sector and Limited Trade Licenses in the Context of Capital Investment to the Chairperson



of Capital Investment Coordinating Agency (BKPM)
pertaining to the issuance of APIT;

2. The provisions in the Minister of Trade Decree Number 77/KP/III/78 regarding the Requirements on Limited Trade Activity for Production Companies in the Context of Capital Investment as amended by the Decree of the Minister of Industry and Trade Number 160/MPP/Kep/4/1998 pertaining to the issuance of APIT; and
3. Regulation of the Minister of Trade Number 31/M-DAG/PER/7/2007 regarding the Importer Identity Number (API);

are revoked and declared as null and void.

Article 29

This Regulation of the Ministers shall commence to be in effect on January 1, 2010.

In order to let everyone be aware of, instructing the enactment of this Regulation of the Minister by posting it in the State Gazette of the Republic of Indonesia.

Stipulated in Jakarta

On : September 16, 2009

MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

signed

MARI ELKA PANGESTU

Enacted in Jakarta

On : September 29, 2009

**MINISTER OF LAWS AND HUMAN RIGHTS
OF THE REPUBLIC OF INDONESIA**

signed

ANDI MATTALATTA

STATE GAZETTE OF THE REPUBLIC OF INDONESIA OF 2009 NUMBER 325



**LIST OF ATTACHMENT REGULATION OF THE MINISTER OF TRADE OF THE
REPUBLIC OF INDONESIA**

NUMBER : 45/M-DAG/PER/9/2009

DATED : September 16, 2009

- A. ATTACHMENT I : Fill-in Form to Obtain General Importer Identity Number (Provincial Office).
- B. ATTACHMENT II : Fill-in Form to Obtain Producing Importer Identity Number for Enterprises or Contractors in energy, petroleum and natural gas, mineral sector as well as the management of other natural resources.
- C. ATTACHMENT III : Fill-in Form to Obtain Producing Importer Identity Number (BKPM).
- D. ATTACHMENT IV : Fill-in Form to Obtain Producing Importer Identity Number (Provincial Office).
- E. ATTACHMENT V : General Importer Identity Number (API-U).
- F. ATTACHMENT VI : Producing Importer Identity Number for Enterprises or Contractors in energy, petroleum and natural gas, mineral sector as well as the management of other natural resources.
- G. ATTACHMENT VII : Producing Importer Identity Number (API-P) of BKPM.
- H. ATTACHMENT VIII : Producing Importer Identity Number (API-P) of Provincial Office.
- I. ATTACHMENT IX : Fill-in Form for API Changes.
- J. ATTACHMENT X : Suspension Letter of API-U/P
- K. ATTACHMENT XI : Reactivation Letter of API-U/P
- L. ATTACHMENT XII : Revocation Letter of API-U/P
- M. ATTACHMENT XIII : List of API Code Numbers
- N. ATTACHMENT XIV : Sample of Provincial, Regency/Municipality Code Numbering

MINISTER OF TRADE OF THE REPUBLIC OF INDONESIA

signed

MARI ELKA PANGESTU



Attachment I

Regulation of the Minister of Trade of the Republic of Indonesia

Number : 45/M-DAG/PER/9/2009

Dated : September 16, 2009

FILL-IN FORM TO OBTAIN
A GENERAL IMPORTER IDENTITY NUMBER *)

To.

.....
.....
.....

at

Number :

Dated :

Subject :

A. COMPANY IDENTITY

1. Name/Form of Company :
2. Address of Company's Head Office :
3. Telephone Number :
4. Facsimile Number :
5. No. of Notary Deed/Amendment :
6. No. of SIUP or other business licenses of
similar type from technical instances/offices
authorized in trade sector :
7. No. of TDP :
8. Company's NPWP :
9. No. of Company Managing Committee's /
Board of Directors' NPWP: :
10. No. of Head Office Domicile Certificate :



B. IDENTITIES OF COMPANY MANAGING COMMITTEE/BOARD OF DIRECTORS

1. Name :
Home Address :
Title :
No. of KTP (Personal Identity Card) :
NPWP :
 2. Name :
Home Address :
Title :
No. of KTP (Personal Identity Card) :
NPWP :
 3. Name :
Home Address :
Title :
No. of KTP (Personal Identity Card) :
NPWP :
 4. Name :
Home Address :
Title :
No. of KTP (Personal Identity Card) :
NPWP :
-



C. ATTACHMENTS TO THE REQUIREMENT

- a. A copy of company establishment notary deed and its amendments;
- b. A copy of Trade Business License (SIUP) or another business license of similar type from the technical instances / offices authorized in trade sector*);
- c. A copy of Company Registration Certificate (TDP);
- d. A copy of Company's Tax-payer Number (NPWP) according to its domicile;
- e. A copy of Company Managing Committee/Board of Directors' Tax-payer Number (NPWP);
- f. A copy of domicile certificate or lease /rent certificate from the building owner;
- g. 2 (two) latest Photographs of 3x4 size with red background of each of Managing Committee/Board of Directors;
- h. A copy of KTP of each managing Committee/Board of Directors.

The undersigned is ready to accept any legal sanctions imposed personally or on its company, should the above statements be proved as not true.

....., 2009

Stamp

Rp. 6000,-

(Director of Company)

*) Delete as appropriate



Attachment II

Regulation of the Minister of Trade of the Republic of Indonesia

Number : 45/M-DAG/PER/9/2009

Dated : September 16, 2009

**FILL-IN FORM TO OBTAIN
A PRODUCING IMPORTER IDENTITY NUMBER**

*(for enterprises or contractors in energy, petroleum and natural gas, mineral sector
as well as the management of other natural resources)*

To.

.....
.....
.....

at

Number :

Dated :

Subject :

A. IDENTITY

1. Name :
2. Address of Office / Location :
3. Telephone Number :
4. Facsimile Number :
5. NPWP :
6. No. of Cooperation Contract :
7. Type of Activity :



B. PERSONS-IN-CHARGE'S IDENTITIES

1. Name :
Domicile Address :
Title :
Identity Number :
2. Name :
Domicile Address :
Title :
Identity Number :
3. Name :
Domicile Address :
Title :
Identity Number :
4. Name :
Domicile Address :
Title :
Identity Number :
:

C. ATTACHMENTS TO THE REQUIREMENTS

- a. A copy of Cooperation Contract with Government/Executive Body;
- b. Original recommendation from Government or Executive Body;
- c. A copy of Tax-payer Number (NPWP);
- d. 2 (two) latest photographs of 3x4 size with red background of each of Managing Committee/Board of Directors; and
- e. A copy of identity card / passport of each of persons-in-charge.

The undersigned is ready to accept any legal sanctions imposed personally or on its company, should the above statements be proved as not true.

....., 2009

Stamp

Rp. 6000,-

(Person in charge)



Attachment III

Regulation of the Minister of Trade of the Republic of Indonesia

Number : 45/M-DAG/PER/9/2009

Dated : September 16, 2009

**FILL-IN FORM TO OBTAIN
A PRODUCING IMPORTER IDENTITY NUMBER *) (BKPM)**

To.

.....
.....
.....

at

Number :

Dated :

Subject :

A. COMPANY IDENTITY

1. Name / Form of Company :
2. Address of Company's Head Office :
3. Telephone Number :
4. Facsimile Number :
5. No. of notary deed / amendment :
6. No. of Capital Investment Registration letter :
7. No. of business license in industrial sector or
other business licenses of similar type issued
by BKPM*) :
8. No. of TDP Company Registration Certificate) :
9. Company's NPWP :
10. No. of Company Managing Committee's /
Board of Directors' NPWP :
11. No. of Head Office Domicile Certificate :
12. Type of Business License :



B. IDENTITIES OF COMPANY MANAGING COMMITTEE / BOARD OF DIRECTORS

1. Name :
Home Address :
Title :
Identity No. :
NPWP :
IMTA No. :

2. Name :
Home Address :
Title :
Identity No. :
NPWP :
IMTA No. :

3. Name :
Home Address :
Title :
Identity No. :
NPWP :
IMTA No. :

4. Name :
Home Address :
Title :
Identity No. :
NPWP :
IMTA No. :



C. ATTACHMENTS TO THE REQUIREMENT

- a. A copy of Company establishment notary deed and its amendments;
- b. A copy of Capital Investment Registration Letter;
- c. A copy of business license in industrial sector or another business license of similar type issued by BKPM*);
- d. A copy of Company Registration Certificate (TDP);
- e. A copy of Company's Tax-payer Number (NPWP) according to its domicile;
- f. A copy of Company Managing Committee / Board of Directors' Tax-payer Number (NPWP);
- g. A copy of domicile certificate or lease /rent certificate from the building owner;
- h. 2 (two) color photographs of 3x4 size with red background of each of Managing committee / board of directors;
- i. A copy of KTP/Passport of each managing committee / board of directors;
- j. A copy of IMTA.

The undersigned is ready to accept any legal sanctions imposed personally or on its company, should the above statements be proved as not true.

....., 2009

Stamp

Rp. 6000,-

*) Delete as appropriate

(Director of Company)

*) IMTA no. is only applied on person(s)-in-charge of WNA status



Attachment IV

Regulation of the Minister of Trade of the Republic of Indonesia

Number : 45/M-DAG/PER/9/2009

Dated : September 16, 2009

**FILL-IN FORM TO OBTAIN
A PRODUCING IMPORTER IDENTITY NUMBER**

To.

.....
.....
.....

at

Number :

Dated :

Subject :

A. COMPANY IDENTITY

1. Name / Form of Company :
2. Address of Company's Head Office :
3. Telephone Number :
4. Facsimile Number :
5. No. of Notary Deed / Amendment :
6. No. of business license in industrial sector
or other business licenses of similar type
by the authorized technical instances /
offices :
7. No. of TDP :
8. Company's NPWP :
9. No. of Company Managing Committee's /
Board of Directors' NPWP :
10. No. of Head Office Domicile Certificate :
11. Type of Business License :



B. IDENTITIES OF COMPANY MANAGING COMMITTEE / BOARD OF DIRECTORS

1. Name :
Home Address :
Title :
KTP No. (Resident Identity Card) :
NPWP :
2. Name :
Home Address :
Title :
KTP No. (Resident Identity Card) :
NPWP :
3. Name :
Home Address :
Title :
KTP No. (Resident Identity Card) :
NPWP :
4. Name :
Home Address :
Title :
KTP No. (Resident Identity Card) :
NPWP :



C. ATTACHMENTS TO THE REQUIREMENT

- a. A copy of company establishment notary deed and its amendments;
 - b. A copy of business license in industrial sector or another business license of similar type issued by the authorized technical instances / offices; *)
 - c. A copy of Company Registration Certificate (TDP);
 - d. A copy of Company's Tax-payer Number (NPWP) according to its domicile;
 - e. A copy of Company Managing Committee / Board of Directors' Tax-payer Number (NPWP);
 - f. A copy of domicile certificate or lease /rent certificate from the building owner;
 - g. 2 (two) color photographs of 3x4 size with red background of each of Managing committee/ board of directors;
 - h. A copy of KTP/Passport of each managing committee / board of directors.
-

The undersigned is ready to accept any legal sanctions imposed personally or on its company, should the above statements be proved as not true.

....., 2009

Stamp

Rp. 6000,-

(Director of Company)

*) Delete as appropriate



Attachment V

Regulation of the Minister of Trade of the Republic of Indonesia

Number : 45/M-DAG/PER/9/2009

Dated : September 16, 2009

Logo of

Depdag

MINISTRY OF TRADE

IMPORTER IDENTITY NUMBER – GENERAL (API-U)

Number:

According to the Minutes of Examination (BAP) Number.....dated....., It is issued a General Importer Identity Number (API-U) to:

Name / Form of Company :

Address of Company's Head Office :

Name of Person-in-charge :

Telephone :

Facsimile :

No. of Notary Deed / Amendment :

No. of SIUP or other business licenses of similar type from
technical instances / offices authorized in trade sector

Number of TDP :

Number of NPWP :

Number of Domicile Certificate / lease /rent :

Type of Goods / Services :

Core Merchandises :

API shall be valid as long as the importer is still running its business activity.

For and behalf of Minister of Trade

(.....)

NIP

Cc:

1. Director of Import, Directorate General of Daglu;
2. Director of Bank Indonesia / ULN
3. Director of Customs Office's Technical Customs Affairs, Ministry of Finance
4. Head of Regency/Municipality Industry and Trade Office;



IDENTITIES OF COMPANY MANAGING COMMITTEE / BOARD OF DIRECTORS

1.	Name	:	
	Home Address	:	
		:	
	Title	:	
	No. of KTP (Resident Identity Card)	:	
	No. of NPWP	:	
	Sample of signature:	:	
2.	Name	:	
	Home Address	:	
		:	
	Title	:	
	No. of KTP (Resident Identity Card)	:	
	No. of NPWP	:	
	Sample of signature:	:	
3.	Name	:	
	Home Address	:	
		:	
	Title	:	
	No. of KTP (Resident Identity Card)	:	
	No. of NPWP	:	
	Sample of signature:	:	
4.	Name	:	
	Home Address	:	
		:	
	Title	:	
	No. of KTP (Resident Identity Card)	:	
	No. of NPWP	:	
	Sample of signature:	:	



With the following requirements:

- a. An API Owning Company is obliged to report to the head of.....with a cc to the Director of Import at the latest 30 (thirty) days since:
 - (1) Any changes to its business activity once in every 1 (one) year;
 - (2) Any changes to its form of enterprise, managing committee / board of directors and company address
- b. API shall be suspended when the holder:
 - (1) Fails to apply for such re-registration as referred to in Article 6 paragraph (2);
 - (2) Fails to perform such obligations as referred to in Article 19; or
 - (3) Fails to perform such obligations as referred to in Article 21
- c. Any suspended APIs as referred to in article 20, can only be reactivated when:
 - (1) The holder has performed its obligations as referred to in Article 6 paragraph (2);
 - (2) The holder has performed its obligations as referred to in Article 17; or
 - (3) The holder has performed its obligations as referred to in Article 19.
- d. An API will be revoked when:
 - (1) The holder has suffered an API suspension for 2 (two) times
 - (2) The holder failed to perform its obligation of such re-registration as referred to in Article 6 paragraph (2) at the latest 30 (thirty) days since the suspension date;
 - (3) The holder failed to perform its reporting obligation as referred to in Article 17 or failed to perform such obligation for reporting data changes as referred to in Article 19 at the latest 30 (thirty) days since the suspension date;
 - (4) The holder gave incorrect information or data in its document of API application;
 - (5) The holder violated any provisions in the statutory regulation applicable in import sector;
 - (6) The holder misused any import documents and those letters pertaining with import; or
 - (7) The holder is sentenced as guilty by the court for a criminal act in respect



of misuse on API and already has a permanent legal force.

- e. Such suspension, reactivation, and revocation of API:
 - (1) As referred to in letter b, c and d shall be performed by.....where the API was issued.
 - (2) As referred to in letter b, c and d, must be forwarded to the concerned company in writing, with a cc to the director of import
- f. **An API owning importer is obliged to apply for a re-registration at the issuing instances at the latest 30 (thirty) business days after 5 (five) years since the issuance date.**
- g. By the issuance of this Importer Identity Number (API), then API No.dated.....is revoked and declared as null and void.



Attachment VI

Regulation of the Minister of Trade of the Republic of Indonesia

Number : 45/M-DAG/PER/9/2009

Dated : September 16, 2009

MINISTRY OF TRADE

Logo

IMPORTER IDENTITY NUMBER – PRODUCER

Number:

In accordance with the Government's / Executive Agency's Recommendation letter Number..... dated....., it is issued a Producing Importer Identity Number, to:

Name / Form :
Office Address :
Name of Person-in-charge :
Telephone Number :
Facsimile :
NPWP :
Number of Cooperation Contract :
Type of Activity :

API shall be valid as long as the importer is still running its business activity.

For and behalf of Minister of Trade

(.....)

NIP

Cc:

1. Director of Import, Directorate General of Daglu;
2. Director of Bank Indonesia / ULN;
3. Director of Customs Office's Technical Customs Affairs, Ministry of Finance.



IDENTITIES OF COMPANY MANAGING COMMITTEE / BOARD OF DIRECTORS

1.	Name	:		<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>
	Home Address	:		
		:		
	Title	:		
	Identity No.	:		
	NPWP	:		
	Sample of signature	:		
2.	Name	:		<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>
	Home Address	:		
		:		
	Title	:		
	Identity No.	:		
	NPWP	:		
	Sample of signature	:		
3.	Name	:		<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>
	Home Address	:		
		:		
	Title	:		
	Identity No.	:		
	NPWP	:		
	Sample of signature	:		
4.	Name	:		<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>
	Home Address	:		
		:		
	Title	:		
	Identity No.	:		
	NPWP	:		
	Sample of signature	:		



With the following requirements:

- a. An API owning company is obliged to report to the Director general of.....with a cc to the director of import at the latest 30 (thirty) days since:
 - (1) Any changes to its business activity once in every 1 (one) year;
 - (2) Any changes to its form of enterprise, managing committee / board of directors and company address
- b. API shall be suspended when the holder:
 - (1) Fails to apply for such re-registration as referred to in Article 6 paragraph (2);
 - (2) Fails to perform such obligations as referred to in Article 19; or
 - (3) Fails to perform such obligations as referred to in Article 21.
- c. A suspended API as referred to in letter b, can only be reactivated when:
 - (1) The holder has performed its obligations as referred to in Article 6 paragraph (2);
 - (2) The holder has performed its obligations as referred to in Article 17; or
 - (3) The holder has performed its obligations as referred to in Article 19.
- d. An API will be revoked when:
 - (1) the holder has suffered an API suspension for 2 (two) times;
 - (2) The holder failed to perform its obligation of such re-registration as referred to in Article 6 paragraph (2) at the latest 30 (thirty) days since the suspension date;
 - (3) The holder failed to perform its reporting obligation as referred to in Article 17 or failed to perform such obligation for reporting data changes as referred to in Article 19 at the latest 30 (thirty) days since the suspension date;
 - (4) The holder gave incorrect information or data in its document of API application;
 - (5) The holder violated any provisions in the statutory regulation applicable in import sector;
 - (6) The holder misused any import documents and those letters pertaining with import; or
 - (7) The holder is sentenced as guilty by the court for a criminal act in respect of misuse on API and already has a permanent legal force.



- e. Such suspension, reactivation, and revocation of API:
- (1) As referred to in letter b, c and d shall be performed by..... where the API was issued.
 - (2) As referred to in letter b, c and d, must be forwarded to the concerned company in writing, with a cc to the director of import.
- f. **An API owning importer is obliged to apply for a re-registration at the issuing instances at the latest 30 (thirty) business days after 5 (five) years since the issuance date.**
- g. By the issuance of this Importer identity number (API), then API no.dated.....is revoked and declared as null and void.



Attachment VII

Regulation of the Minister of Trade of the Republic of Indonesia

Number : 45/M-DAG/PER/9/2009

Dated : September 16, 2009

THE MINISTRY OF TRADE

Logo

IMPORTER IDENTITY NUMBER – PRODUCER

Number:

In accordance with the Minutes of Examination Number..... dated....., it is issued a Producing Importer Identity Number, to:

Name / Form of Company	:
Address of Head Office	:
Name of Person-in-charge	:
Telephone	:
Facsimile	:
No. of Notary Deed / Amendment	:
No. of Capital Investment Registration Letter	:
No. of business license in industrial sector or other business licenses of similar type issued by BKPM	:
Number of TDP	:
Number of NPWP	:
Number of Domicile Certificate / lease /rent	:
Type of Business License	:

API shall be valid as long as the importer is still running its business activity.

For and behalf of the Minister of Trade

(.....)

NIP

1. Director of Import, Directorate General of Daglu;
2. Director of Bank Indonesia / ULN;
3. Director of Customs Office's Technical Customs Affairs, Ministry of Finance;
4. Head of Regional Capital Investment Coordinating Body.



IDENTITIES OF COMPANY MANAGING COMMITTEE / BOARD OF DIRECTORS

1. Name	:	
Domicile Address	:	
	:	
Title	:	
Identity No.	:	
No. of IMTA	:	
Sample of signature	:	
2. Name	:	
Domicile Address	:	
	:	
Title	:	
Identity No.	:	
No. of IMTA	:	
Sample of signature	:	
3. Name	:	
Domicile Address	:	
	:	
Title	:	
Identity No.	:	
No. of IMTA	:	
Sample of signature	:	
4. Name	:	
Domicile Address	:	
	:	
Title	:	
Identity No.	:	
No. of IMTA	:	
Sample of signature	:	



With the following requirements:

- a. An API Owning Company is obliged to report to the Head of.....with a cc to the Director of Import at the latest 30 (thirty) days since:
 - (1) Any changes to its business activity once in every 1 (one) year;
 - (2) Any changes to its form of enterprise, managing committee / board of directors and company address.
- b. API shall be suspended when the holder:
 - (1) Fails to apply for such re-registration as referred to in Article 6 paragraph (2);
 - (2) Fails to perform such obligations as referred to in Article 19; or
 - (3) Fails to perform such obligations as referred to in Article 21;
- c. A suspended API as referred to in letter b, can only be reactivated when:
 - (1) The holder has performed its obligations as referred to in Article 6 paragraph (2);
 - (2) The holder has performed its obligations as referred to in Article 17; or
 - (3) The holder has performed its obligations as referred to in Article 19.
- d. An API will be revoked when:
 - (1) The holder has suffered an API suspension for 2 (two) times;
 - (2) The holder failed to perform its obligation of such re-registration as referred to in Article 6 paragraph (2) at the latest 30 (thirty) days since the suspension date;
 - (3) The holder failed to perform its reporting obligation as referred to in Article 17 or failed to perform such obligation for reporting data changes as referred to in Article 19 at the latest 30 (thirty) days since the suspension date;
 - (4) The holder gave incorrect information or data in its document of API application;
 - (5) The holder violated any provisions in the statutory regulation applicable in import sector;
 - (6) The holder misused any import documents and those letters pertaining with import; or
 - (7) The holder is sentenced as guilty by the court for a criminal act in respect of misuse on API and already has a permanent legal force.



- e. Such suspension, reactivation, and revocation of API:
- (1) As referred to in letter b, c and d shall be performed by..... where the API was issued
 - (2) As referred to in letter b, c and d, must be forwarded to the concerned company in writing, with a cc to the Director of Import.
- f. **An API owning importer is obliged to apply for a re-registration at the issuing instances at the latest 30 (thirty) business days after 5 (five) years since the issuance date.**
- g. By the issuance of this Importer Identity Number (API), then API No.dated.....is revoked and declared as null and void.



Attachment VIII

Regulation of the Minister of Trade of the Republic of Indonesia

Number : 45/M-DAG/PER/9/2009

Dated : September 16, 2009

MINISTRY OF TRADE

Logo

IMPORTER IDENTITY NUMBER – PRODUCER

Number:

In accordance with the Minutes of Examination (BAP) Number.....dated....., it is issued a Producing Importer Identity Number, to:

Name / Form of Company :
Address of Head Office :
Name of Person-in-charge :
Telephone :
Facsimile :
No. of Notary Deed / Amendment :
No. of Capital Investment Registration Letter :
No. of business license in industrial sector or other :
business Licenses of similar type from the
authorized technical instances/offices
Number of TDP :
NPWP :
Number of Domicile Certificate / lease /rent :
Type of Business License :

API shall be valid as long as the importer is still running its business activity.

For and behalf of Minister of Trade

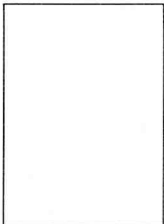
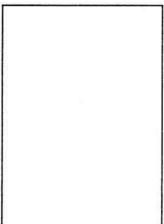
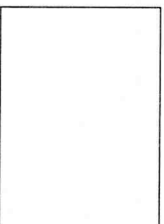
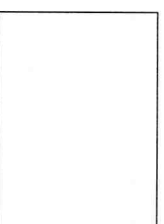
.....
(.....)
NIP

Cc:

1. Director of Import, Directorate General of Daglu;
2. Director of Bank Indonesia / ULN;
3. Director of Customs Office's Technical Customs Affairs, Ministry of Finance;
4. Head of Regional Capital Investment Coordinating Body.



IDENTITIES OF COMPANY MANAGING COMMITTEE / BOARD OF DIRECTORS

1. Name	:	
Home Address	:	
	:	
Title	:	
No. of KTP	:	
No. of NPWP	:	
Sample of signature	:	
2. Name	:	
Home Address	:	
	:	
Title	:	
No. of KTP	:	
No. of NPWP	:	
Sample of signature	:	
3. Name	:	
Home Address	:	
	:	
Title	:	
No. of KTP	:	
No. of NPWP	:	
Sample of signature	:	
4. Name	:	
Home Address	:	
	:	
Title	:	
No. of KTP	:	
No. of NPWP	:	
Sample of signature	:	



With the following requirements:

- a. An API owning company is obliged to report to the Head of.....with a cc to the director of import at the latest 30 (thirty) days since:
 - (1) Any changes to its business activity once in every 1 (one) year;
 - (2) Any changes to its form of enterprise, managing committee / board of directors and company address.
- b. API shall be suspended when the holder:
 - (1) Fails to apply for such re-registration as referred to in Article 6 paragraph (2)
 - (2) Fails to perform such obligations as referred to in Article 19; or
 - (3) Fails to perform such obligations as referred to in Article 21;
- c. A suspended API as referred to in letter b, can only be reactivated when:
 - (1) The holder has performed its obligations as referred to in Article 6 paragraph (2);
 - (2) The holder has performed its obligations as referred to in Article 17; or
 - (3) The holder has performed its obligations as referred to in Article 19.
- d. An API will be revoked when:
 - (1) the holder has suffered an API suspension for 2 (two) times;
 - (2) The holder failed to perform its obligation of such re-registration as referred to in Article 6 paragraph (2) at the latest 30 (thirty) days since the suspension date;
 - (3) The holder failed to perform its reporting obligation as referred to in Article 17 or failed to perform such obligation for reporting data changes as referred to in Article 19 at the latest 30 (thirty) days since the suspension date;
 - (4) The holder gave incorrect information or data in its document of API application;
 - (5) The holder violated any provisions in the statutory regulation applicable in import sector;
 - (6) The holder misused any import documents and those letters pertaining with import; or
 - (7) The holder is sentenced as guilty by the court for a criminal act in respect of misuse on API and already has a permanent legal force.



- e. Such suspension, reactivation, and revocation of API:
 - (1) As referred to in letter b, c and d shall be performed by.....where the API was issued;
 - (2) As referred to in letter b, c and d, must be forwarded to the concerned company in writing, with a cc to the Director of Import.
- f. **An API owning importer is obliged to apply for a re-registration at the issuing instances at the latest 30 (thirty) business days after 5 (five) years since the issuance date**
- g. By the issuance of this Importer identity number (API), then API No.dated.....is revoked and declared as null and void.



Attachment IX

Regulation of the Minister of Trade of the Republic of Indonesia

Number : 45/M-DAG/PER/9/2009

Dated : September 16, 2009

**FILL-IN FORM FOR THE CHANGE ON A GENERAL / PRODUCING IMPORTER
IDENTITY NUMBER *)**

To.

.....
.....
.....

at

Number :

Dated :

Subject :

A. COMPANY IDENTITY

1. Name/Form of Company :
2. Address of Company's Head Office :
3. Telephone Number :
4. Facsimile Number :
5. No. of Notary Deed/Amendment :
6. No. of SIUP/ Business License in Industrial
sector / other business licenses from the
authorized technical instances / offices :
7. No. of TDP :
8. Company's NPWP :
9. No. of Company Managing Committee's /
Board of Directors' NPWP :
10. No. of Head Office Domicile Certificate :



B. IDENTITIES OF COMPANY MANAGING COMMITTEE/BOARD OF DIRECTORS

1. Name :
Home Address :
Title :
Identity No. :
NPWP :
 2. Name :
Home Address :
Title :
Identity No. :
NPWP :
 3. Name :
Home Address :
Title :
Identity No. :
NPWP :
 4. Name :
Home Address :
Title :
Identity No. :
NPWP :
-



C. ATTACHMENTS TO THE REQUIREMENT

- a. A copy of company establishment notary deed and its amendments;
- b. A copy of SIUP or business license in industrial sector/ another business license from the authorized technical instances / offices; *)
- c. A copy of Company Registration Certificate (TDP);
- d. A copy of Company's Tax-payer Number (NPWP) according to its domicile;
- e. A copy of Company Managing Committee/Board of Directors' Tax-payer Number (NPWP);
- f. A copy of domicile certificate or lease /rent certificate from the building owner;
- g. 2 (two) latest Photographs of 3x4 size with red background of each of Managing Committee/Board of Directors;
- h. A copy of KTP of each managing Committee/Board of Directors;
- i. Original copy of the old API-U/API-P.

The undersigned is ready to accept any legal sanctions imposed personally or on its company, should the above statements be proved as not true.

....., 2009

Stamp

Rp. 6000,-

*) Delete as appropriate

(Director of Company)



Attachment X
Regulation of the Minister of Trade of the Republic of Indonesia
Number : 45/M-DAG/PER/9/2009
Dated : September 16, 2009

**SAMPLE OF
SUSPENSION LETTER ON API-U / API-P**

Number :
Attachment :
Subject : Suspension on Importer
Identity Number (API) U/P

To:
.....
.....
.....
at

Based on Article 20Regulation of the Minister of Trade No.
.....dated....., it is hereby notified that an API-U / API-P *) No.
..... in the name of.....is suspended until a subsequent decision.
Please be well notified.

.....
.....

(.....)
NIP.

Cc.

1. Minister of Trade (*only for API-P issued by the Director General of Daglu and BKPM*);
2. Director of Import, Directorate General Daglu (*only for API-U/API-P issued by Provincial Office of Industry and Trade*);
3. Director General of Customs Office;
4. Head of Provincial Industry and Trade Office (*only for API-P issued by the Director General of Daglu and BKPM*);
5. Head of Regency / Municipality Industry and Trade Office;
6. Head of BKPMMD.

*) Delete as appropriate



Attachment XI
Regulation of the Minister of Trade of the Republic of Indonesia
Number : 45/M-DAG/PER/9/2009
Dated : September 16, 2009

**SAMPLE OF
REACTIVATION LETTER ON API-U / API-P**

Number :
Attachment :
Subject : Reactivation on API-U/API-P

To:
.....
.....
.....
at

Based on Article 21 Regulation of the Minister of Trade No.dated....., it is hereby notified that an API-U/P No.in the name of.....is reactivated as of
Please be well notified.

.....
.....

(.....)
NIP.

Cc.

1. Minister of Trade (*only for API-P issued by the Director General of Daglu and BKPM*);
2. Director of Import, Directorate General Daglu (*only for API-U/API-P issued by Provincial Office of Industry and Trade*);
3. Director General of Customs Office;
4. Head of Provincial Industry and Trade Office (*only for API-P issued by the Director General of Daglu and BKPM*);
5. Head of Regency / Municipality Industry and Trade Office;
6. Head of BKPM.

*) Delete as appropriate



Attachment XII
Regulation of the Minister of Trade of the Republic of Indonesia
Number : 45/M-DAG/PER/9/2009
Dated : September 16, 2009

**SAMPLE OF
REVOCATION LETTER ON API-U / P**

Number :
Attachment :
Subject : Revocation on API-U/P

To:
.....
.....
.....
at

Based on Article 22 Regulation of the Minister of Trade No.
.....dated....., it is hereby notified that an API-U/P No.in the
name of.....is declared as revoked.
Please be well notified.

.....
.....

(.....)
NIP.

Cc.

1. Minister of Trade (*only for API-P issued by the Director General of Daglu and BKPM*);
2. Director of Import, Directorate General Daglu (*only for API-U/API-P issued by Provincial Office of Industry and Trade*);
3. Director General of Customs Office;
4. Head of Provincial Industry and Trade Office (*only for API-P issued by the Director General of Daglu and BKPM*);
5. Head of Regency / Municipality Industry and Trade Office;
6. Head of BKPMMD.

*) Delete as appropriate



Attachment XIII

Regulation of Minister of Trade of the Republic of Indonesia

Number : 45/M-DAG/PER/9/2009

Dated : September 16, 2009

LIST OF API CODE NUMBERS

SERIAL NUMBER	PROVINCE	PROVINCIAL OFFICE DOMICILED AT	NUMBER OF PROVINCIAL CODE
1.	NANGGROE ACEH DARUSSALAM	BANDA ACEH	01
2.	NORTH SUMATERA	MEDAN	02
3.	WEST SUMATERA	PADANG	03
4.	RIAU	PEKANBARU	04
5.	JAMBI	JAMBI	05
6.	SOUTH SUMATERA	PALEMBANG	06
7.	BENGKULU	BENGKULU	07
8.	LAMPUNG	BANDAR LAMPUNG	08
9.	DKI JAKARTA	JAKARTA	09
10.	WEST JAVA	BANDUNG	10
11.	CENTRAL JAVA	SEMARANG	11
12.	YOGYAKARTA SPECIAL REGION	YOGYAKARTA	12
13.	EAST JAVA	SURABAYA	13
14.	WEST BORNEO	PONTIANAK	14
15.	CENTRAL BORNEO	PALANGKARAYA	15
16.	EAST BORNEO	SAMARINDA	16
17.	SOUTH BORNEO	BANJARMASIN	17
18.	BALI	DENPASAR	18
19.	WEST NUSA TENGGARA	MATARAM	19
20.	EAST NUSA TENGGARA	KUPANG	20
21.	SOUTH CELEBES	MAKASSAR	21



SERIAL NUMBER	PROVINCE	PROVINCIAL OFFICE DOMICILED AT	NUMBER OF PROVINCIAL CODE
22.	CENTRAL CELEBES	PALU	22
23.	NORTH CELEBES	MANADO	23
24.	SOUTH-EAST CELEBES	KENDARI	24
25.	MOLUCCAS	AMBON	25
26.	PAPUA	JAYAPURA	26
27.	NORTH MOLUCCAS	TERNATE	27
28.	BANTEN	SERANG	28
29.	BANGKA BELITUNG	PANGKAL PINANG	29
30.	GORONTALO	GORONTALO	30
31.	KEPULAUAN RIAU (RIAU ISLANDS)	TANJUNG BALAI KARIMUN	31
32.	WEST PAPUA	MANOKWARI	32
33.	WEST CELEBES	MAMUJU	33



Attachment XIV

Regulation of the Minister of Trade of the Republic of Indonesia

Number : 45/M-DAG/PER/9/2009

Dated : September 16, 2009

SAMPLE OF CODE NUMBERING FOR PROVINCE, REGENCY / MUNICIPALITY

MINISTRY OF TRADE

Logo
.....

IMPORTER IDENTITY NUMBER - GENERAL / PRODUCER (API-U / API-P)

Number : 280100001-D/B/P (Sample for Banten Province Area)

Valid thru :

Notes:

- 28 = area code of Banten province (according to Attachment XIII to this Ministerial regulation)
- 01 = code of Banten municipality (code number of a regency / municipal located in the relevant province)
- 00001 = sequential number of API for Banten provincial area
- D = director general of overseas trade, Trade ministry
- B = Head of capital investment coordinating body (BKPM)
- P = Head of provincial industry and trade office

The numbering above shall not use a point, comma and slash

Translated from Indonesian Language
Jakarta, October 1, 2010
Authorized and Sworn Translator,

FIKRI SAID OBED

